



JOB VACANCY ANNOUNCEMENT

Babeș-Bolyai University seeks to fill the position of **scientific research assistant (ESR 13)**, vacant within the project **H2020-MSCA-ITN nr. 956696- “Sustainability and Procurement in International, European, and National Systems” SAPIENS**, on a fixed-term contract of 36 month, full-time.

Required qualifications for applicants:

Eligibility criteria:

- must hold a **Master’s Degree or** equivalent qualifications (candidates with pending Master’s degrees will be considered, but the award will be conditioned on them being awarded the title by end of July). Candidates should ideally possess a Master’s degree in (law, social sciences) or a different degree provided that that allows them to enlist in a PhD (applications from candidates who already possess a doctoral degree cannot be considered);
- must be **in the first four years of her/his research career;**
- must **not have resided or carried out their main activity (work, studies, etc.) in Romania for more than 12 months** in the 3 years immediately before the recruitment date;
- must be willing to live in the Host Institution country during the 3 years’ appointment and travel to the other Universities and Partner Organisations of the network for training activities and secondments (according to the details provided in each job post);
- must not hold a PhD;
- must have solid written and oral communication skills in English.

The ideal candidate should have:

Knowledge, Skills, Qualifications and Experience Required

Essential:

- Master’s degree in relevant subject area
- Basic understanding of public procurement law and policy
- Basic understanding of sustainability
- Basic understanding of international trade law
- High level analytical ability
- Ability to communicate complex information clearly
- Ability to assess resource requirements and use the resources effectively
- Excellent IT skills across all core Microsoft Office products
- Ability to work as part of a team and work independently using own initiative
- Fluency in English

Desirable

- Thorough understanding and direct relevant experience of research methods
- Advanced understanding of public procurement law and policy

- Advanced understanding of sustainability issues
- Advanced understanding of international trade law

Application file

In order to apply for the vacancy recruitment process, the applicants will submit to **neamtu@fspac.ro**, until **19.05.2021 at 16:00**, the following documents in a single zipped attachment with the subject: SAPIENS – Application ESR 13:

1. a full CV (with the relevant details for checking the eligibility criteria)
2. a copy of Master's and Bachelor's Degree diploma with the transcript of records and final marks (if available, the diploma supplement)
3. a copy of your passport/ID
4. a motivation letter
5. two reference contacts
6. an abstract of the Master's thesis
7. publications/written research papers
8. a self-declaration that the candidate has not resided/worked in Romania for 12 months during the last 3 years
9. research project

Application files selection

Applicants' files will be reviewed within one working day from the end of the submission period in order to determine their suitability for the vacant post according to the specific criteria and requirements outlined in the published vacancy notice.

The results of the application files selection will be posted on **21.05.2021**, by indicating the registration number of the application file.

Appeals against the results of the application files selection can be submitted within one working day from the date of posting the results, to **Human Resources Department** (Str. I.C. Bratianu nr.14) or will email to **mirabela.istrate@ubbcluj.ro**.

Appeals will be answered within one working day after the submission deadline.

Only shortlisted candidates following the reviewing of application files will participate in the selection tests.

Recruitment proceedings

1. Application files screening according to the following criteria:

- scientific/professional activity of the candidate
- experience in the required field
- quality of scientific collaborations, depending on the candidate's field of expertise
- candidate participation in research-development projects

2. Written Research Project with the theme Fostering SAP in construction. Research Project proposal template:(1) objective(s) of the research, (2) major research questions, (3) review of relevant literature, (4) methodology to be applied in the research, and (5) a timetable that plans for all course requirements to have been met within three years. The project description must elaborate on the value of the proposed research project in terms of its relevance to existing and future research in the field. The project proposal must not exceed 6 standard pages, corresponding to approx. 12,000 characters (including curriculum, title, punctuation, figures, footnotes and references, but excluding bibliography) A substantial breach of this will result in the application being excluded from consideration.

3. Interview. Candidates will be evaluated according to the eligibility criteria and the following criteria for the scientific evaluation:

- Educational track records

- Scientific quality of the CV
- Draft project
- Expected individual impact and benefit to the researcher and to the project
- Previous experiences in the subject areas relevant to the SAPIENS research programme

The interview will take place online on **26.05.2021**. The participants will be informed in advance about the time and link of the interview.

The final score of the recruitment and selection process is calculated as the arithmetic mean of the scores obtained in the selection tests. The candidate who obtained the highest final score will be admitted, but applicants must score a minimum of 7 points in each competition test.

In case of equal final scores, ranking is performed by considering the interview score as a tiebreaker.

Results and appeals

The results of the recruitment and selection process will be published on the official website of the institution on **28.05.2021**, by indicating the registration number of the application file.

Candidates who are not satisfied with the outcome of their assessment will have the right to appeal within maximum one working day from the publishing of the results.

Appeals will be submitted to **Human Resources Department** (Str. I.C. Bratianu nr.14) or will email to **mirabela.istrate@ubbcluj.ro**. Appeals will be answered within one working day after the submission deadline.

Additional information can be obtained at <http://www.sapiensnetwork.eu/> or neamtu@fspac.ro

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